

**Spring 2021 Application for  
International Graduate  
Admission**



**DONG-A UNIVERSITY**

# Contents

- 1. Admission Schedule ..... 1**
- 2. Admission Process ..... 1**
- 3. Eligibility ..... 2**
- 4. Admission Criteria ..... 3**
- 5. Admission Unit ..... 4**
- 6. Required Documents ..... 7**
- 7. Important Notes ..... 10**
- 8. Notification of Admission ..... 11**
- 9. Application Fee and Tuition ..... 11**
- 10. Scholarship ..... 13**
- 11. Additional Information ..... 14**
- 12. Contact ..... 16**
- 13. Campus Map ..... 18**

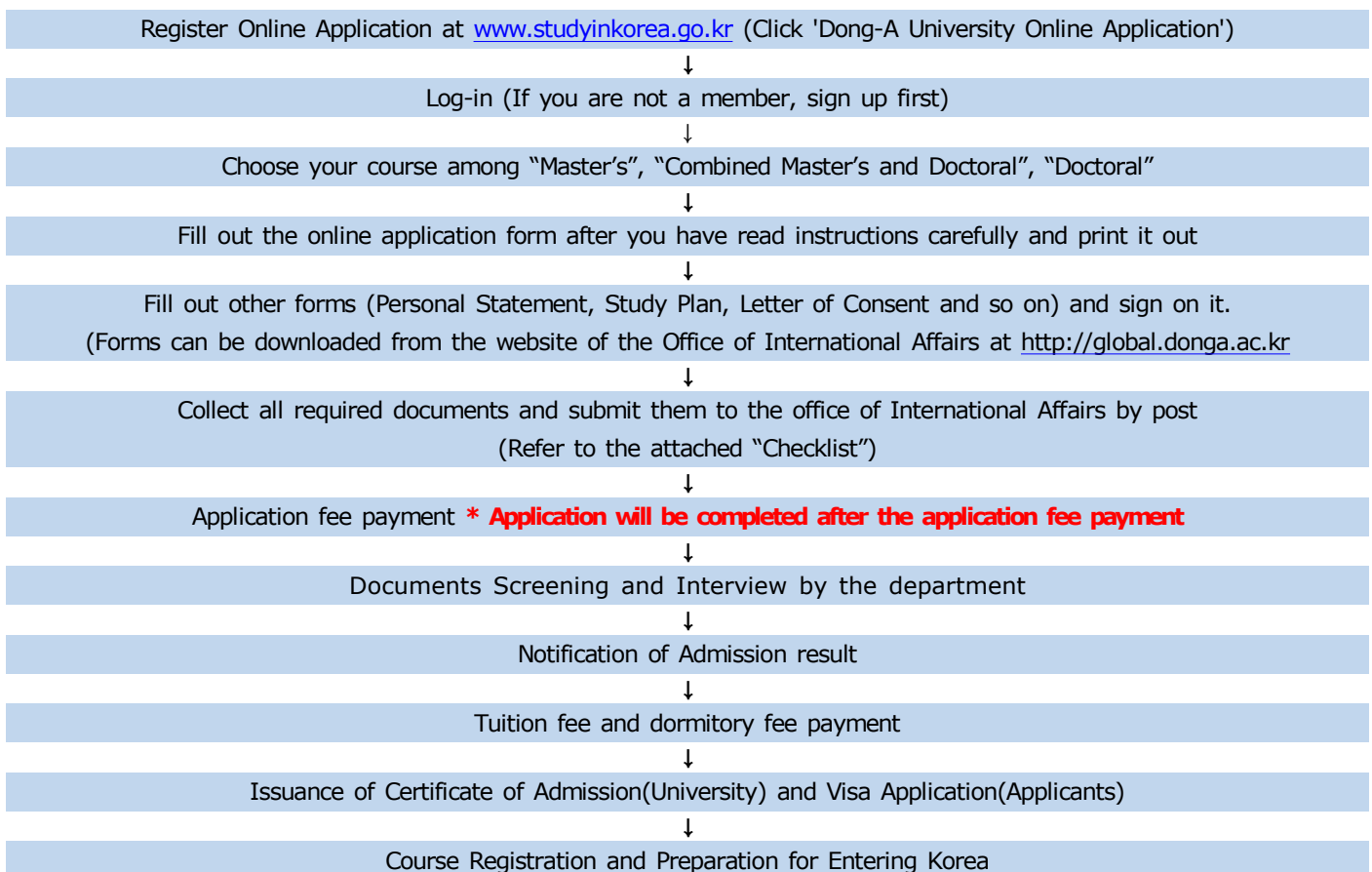
## I . Admission Schedule (Spring 2021)

| Process                   | Dates  | Remarks   |
|---------------------------|--|---|
| Online Application        | <b>November, 12<sup>th</sup>(Thu) 2020, 10:00 ~<br/>December, 2<sup>nd</sup>(Wed) 2020, 16:00</b>        | <a href="http://www.studyinkorea.go.kr">www.studyinkorea.go.kr</a><br>This online webpage will be open only during online application period            |
| Document Submission       | 1st<br><b>By December, 2<sup>nd</sup>(Wed)<br/>2020, 16:00</b>   | Onsite submission or post<br>- All application documents should be submitted by the 1 <sup>st</sup> deadline otherwise your application is not accepted |
|                           | 2nd<br>By December, 28 <sup>th</sup> (Mon)<br>2020, 16:00  | Deadline for Certificate of Language Proficiency Test<br>- Only for the applicants who didn't submit the certificate                                    |
| Interview                 | December, 17 <sup>th</sup> (Thu) 2020  | Interview details will be notified on the website on December 15 <sup>th</sup><br>Applicants from abroad may take online/phone interview                |
| Notification of Admission | December, 30 <sup>th</sup> (Wed) 2020, 14:00<br>(Expected)   | <a href="http://global.donga.ac.kr">http://global.donga.ac.kr</a>   |
| Tuition Payment           | January, 6 <sup>th</sup> (Wed) 2021, 09:00 ~<br>January, 7 <sup>th</sup> (Thu) 2021, 16:00<br>(Expected) | Busan Bank(Tuition Payment from abroad will be informed separately when we notice admission result)   |
| Class Commencement        | March, 1 <sup>st</sup> (Mon) 2021  |   |

※ Information above can be subject to change

※ Announcement will be made upon any modification made at <http://global.donga.ac.kr>

## II . Admission Process



### III. Eligibility

#### A. Nationality Standard

- Applicant and both parents must be non-Korean citizens.

#### ※ Notes on Qualification

- Application is restricted to the students with dual nationality or stateless person.
- Regular educational courses under the law of either Korea or the corresponding countries will be recognized

#### B. Academic Standard

| Category                                   | Qualification   |
|--|---|
| Master's Programs                          | Bachelor's degree or equivalent   |
| Doctoral Programs                          | Master's degree or equivalent   |
| Combined Master's and Doctorate programs 1 | Same with Master's program  |
| Combined Master's and Doctorate programs 2 | Those who are attending at Dong-A University and have completed more than 2 semesters(Currently at 3 <sup>rd</sup> semester or 4 <sup>th</sup> semester)<br>※ Important notes for Type 2<br>1) Applicant must choose same major which s/he is currently studying<br>2) Those who have already completed master's program or who are currently taking a leave of absence in Dong-A university can not apply for this admission.<br>3) Successful candidates must not take a leave of absence by (2021. 3. 1) |

#### ※ Definition of Type 1 and Type 2

1. Type 1 : Applicant who applied for "Combined Master's and Doctorate programs" for his/her admission at the beginning.
2. Type 2 : Dong-A University student who are currently attending his/her 3rd or 4th semester in master's program applies for "Combined Master's and Doctorate programs"

- ※ For both types, students are not required to write a thesis and admission fee for doctoral program will be exempted.

#### C. Language Requirements

- ① All applicants must have one of the following language test scores or higher

|               | Qualification  |     |      |          |      |       |
|---------------|--|-----|------|----------|------|-------|
| Korean Track  | TOPIK level 3 or above   |     |      |          |      |       |
|               | - Applicants who apply for departments in the College of Natural Science and the College of Engineering whose medium of instruction is "Korean or English" can submit below English proficiency test score and can be awarded English proficiency test score scholarship |     |      |          |      |       |
| English Track | TOEFL  |     | TEPS | NEW TEPS | CEFR | IELTS |
|               | PBT  | iBT |      |          |      |       |
|               | 530  | 71  | 600  | 327      | B2   | 5.5   |

- ※ Applicant must submit one out of above language test result
- ※ Above test results within two years from the test date will be accepted
- ※ For those whose test results will be out after the application submission period can

submit the result directly to the office of International Affairs of Dong-A University before December, 28th(Mon) 2020 and admission will be rejected if it is not submitted within time.

② Language requirements can be exempted if the applicant falls under one of the following conditions

| Conditions  | Details   |
|---|---|
| Applicant who has completed the secondary or higher education(undergraduate) in countries where their mother tongue language is English | <ul style="list-style-type: none"> <li>- Certificate of completion of the secondary or higher education in countries where their mother tongue language is English. (Certificate of English language proficiency test score can be submitted if possessed by the applicant).</li> <li>- Applicant will be interviewed for final acceptance</li> </ul> |
| Applicant for Arts & Physical Education   | <ul style="list-style-type: none"> <li>- Certificate of English language proficiency test score can be submitted if possessed by the applicant.</li> <li>- Final acceptance will be made after the interview</li> </ul>   |

※ English track students may be asked to take Korean language class according to the department policy

#### IV. Admission Criteria

- A. Final admissions decisions will be made by the committee of admissions after comprehensive evaluation of various aspects(document screening, interview and so on) of the applicant
- B. All applicants must participate in the interview and those who are unable to attend the interview in Korea can participate in the interview by telecommunication, such as cellular phone, E-mail, etc. There will be no disadvantages for applicants who participate in telecommunication interviews. Application requirements and interviews are taken into consideration in granting admissions.
- C. Those who apply for Arts or Sports departments can be asked for a performance assessment if necessary

## V. Admission Unit

(M= Master's program, D= Doctoral program, Type 1, 2= Combined Master's and Doctorate programs)

※ There is no special majors in master's course and detailed major could be changed according to the circumstances of the department.

※ **Applicants who apply to the department in the College of Natural Science and the College of Engineering must have permission from the department prior to application.**

### A. Korean Track

: The Korean Track Program offers courses conducted entirely in Korean. Only applicants who have Korean proficiency can apply for this program.

※ **However, departments in the College of Natural Science and the College of Engineering whose medium of instruction is "Korean or English" (\* mark) may offer some(or all) courses in English. So the applicants need to contact the department directly to check for the availability of courses in English.**

| Section                       | Department                     | M | D | Type 1 | Type 2 | Major   | Medium of Instruction | Location |
|-------------------------------|--------------------------------|---|---|--------|--------|---|-----------------------|----------|
| Liberal Arts & Social Science | Korean Language & Literature   | ○ | ○ | x      | x      | Korean Linguistics, Korean Classical Literature, Modern Literature, Creative Writing, Reading Science       | Korean                | Seunghak |
|                               | Archaeology & Art History      | ○ | ○ | ○      | ○      | Archaeology, Art History, Museum Studies  | Korean                | Seunghak |
|                               | Education                      | ○ | ○ | ○      | x      | Educational Psychology  | Korean                | Seunghak |
|                               | Economics                      | ○ | ○ | ○      | ○      | Economic  | Korean                | Bumin    |
|                               | Media & Communication          | ○ | ○ | ○      | ○      | Media and Communication   | Korean                | Bumin    |
|                               | Business Administration        | ○ | ○ | x      | x      | Organizational Behavior & Human Resource Management, Operations Management, Financial Management, Marketing | Korean                | Bumin    |
|                               | International Trade            | ○ | ○ | x      | x      | International Trade   | Korean                | Bumin    |
|                               | Accounting                     | ○ | ○ | x      | x      | Accounting  | Korean                | Bumin    |
|                               | Tourism Management             | ○ | ○ | x      | x      | Tourism Management  | Korean                | Bumin    |
|                               | Management Information Systems | ○ | ○ | ○      | ○      | Management Information Systems  | Korean                | Bumin    |
| Natural Sciences              | Mathematics*                   | ○ | ○ | x      | x      | Analysis, Algebra, Geometry and Topology, Applied Mathematics and Statistics                                | Korean or English     | Seunghak |
|                               | Chemistry*                     | ○ | ○ | ○      | ○      | Physical chemistry, Organic and biochemistry, Inorganic and analytical chemistry                            | Korean or English     | Seunghak |
|                               | Food Science and Nutrition     | ○ | ○ | ○      | ○      | Food Science and Nutrition, Clinical Nutrition  | Korean                | Seunghak |
|                               | Fashion and Textiles*          | ○ | ○ | ○      | x      | Fashion and Textiles  | Korean or English     | Seunghak |
|                               | FoodBiotechnology              | ○ | ○ | ○      | ○      | FoodBiotechnology   | Korean or English     | Seunghak |
|                               | Applied Bioscience*            | ○ | ○ | ○      | ○      | Plant Biotechnology, Applied Biological Science, Food Biotechnology   | Korean or English     | Seunghak |

| Section       | Department                                   | M | D   | Typ 1 | Typ 2 | Major  | Medium of Instruction | Location |
|---------------|--|---|-----|-------|-------|--|-----------------------|----------|
|               | Health Science                               | ○ | ○   | ○     | ○     | Food Science and Nutrition, Medicinal Biotechnology, Health Card and Science, Biological Sciences, Clinical nutrition  | Korean                | Seunghak |
|               | Translational Biomedical Sciences            | ○ | ○   | ○     | ○     | Biomedical Sciences  | Korean                | Gudeok   |
| Engineering   | Architecture*                                | ○ | ○   | ○     | ○     | Architecture   | Korean or English     | Seunghak |
|               | Civil Engineering*                           | ○ | ○   | ○     | ○     | Structural and Soil Engineering, Water Supply and Sewer Engineering, Surveying and Construction Management   | Korean or English     | Seunghak |
|               | Mechanical Engineering*                      | ○ | ○   | ○     | ○     | Material and Design, Thermal and fluid, Production and Control, Smart factory HW solution  | Korean or English     | Seunghak |
|               | Chemistry Engineering*                       | ○ | ○   | ○     | ○     | Chemistry Engineering  | Korean or English     | Seunghak |
|               | Electrical Engineering*                      | ○ | ○   | ○     | ○     | Electrical Machinery and Power Electronics, Power and Control System, Sensor and Material Engineering  | Korean or English     | Seunghak |
|               | Environmental Engineering*                   | ○ | ○   | ○     | ○     | Environment and Energy Engineering   | Korean or English     | Seunghak |
|               | Metallurgical Engineering*                   | ○ | ○   | ○     | ○     | Metallurgical Engineering  | Korean or English     | Seunghak |
|               | Electronic Engineering*                      | ○ | ○   | ○     | ○     | Electronic Engineering   | Korean or English     | Seunghak |
|               | Landscape Architecture                       | ○ | ○   | ○     | ○     | Landscape architecture   | Korean                | Seunghak |
|               | Urban Planning*                              | ○ | ○   | ○     | ○     | Urban Planning   | Korean or English     | Seunghak |
|               | Naval Architecture and offshore engineering* | ○ | N/A | N/A   | N/A   | Naval Architecture and Offshore Engineering  | Korean or English     | Seunghak |
| Sports & Arts | Physical Education                           | ○ | ○   | x     | x     | Applied Physical Sciences, Sports Philosophy and Society   | Korean                | Seunghak |
|               | Taekwondo                                    | ○ | ○   | ○     | ○     | Taekwondo Sciences, International Taekwondo, Exercise Prescription and Rehabilitation  | Korean                | Seunghak |
|               | Fine Arts                                    | ○ | ○   | x     | x     | Korean Paining, Western Painting, Printmaking, Sculpture, Craft Arts   | Korean                | Seunghak |
|               | Music  | ○ | N/A | N/A   | N/A   | Voice, Composition, Instrumental Music(piano, string instrument, woodwind and brass instrument, percussion)  | Korean                | Seunghak |
|               | Plastic Design                               | ○ | ○   | ○     | ○     | Industrial Design, Textile Design  | Korean                | Seunghak |
| Medicine      | Medicine                                     | ○ | ○   | ○     | ○     | Anatomy, Physiology, Biochemistry, Pathology, Pharmacology, Microbiology, Preventive Medicine, Parasitology, Medical Engineering, Internal Medicine, General Surgery, Orthopedic Surgery, Neurosurgery, Thoracic Surgery, Plastic Surgery, Obstetrics and Gynecology, Pediatrics, Mental Health Medicine, Neuroscience, Urology Science, Ophthalmology, Otorhinolaryngology, Diagnostic Laboratory Medicine, Anesthesiology, Radiology, Therapeutic Radiology, Dermatology, Family Medicine, Rehabilitation Medicine, Nuclear Medicine, Occupational Environmental Medicine, Dentistry, Emergency and Critical Care Medicine(Master's) | Korean                | Gudeok   |

| Section                     | Department                                     | M | D | Typ e1 | Typ e2 | Major   | Medium of Instruction | Location |
|-----------------------------|--|---|---|--------|--------|---|-----------------------|----------|
| Cooperative Programs        | International Law                              | ○ | ○ | ○      | ○      | International Relations · International Finance                     | Korean                | Bumin    |
|                             | Metallurgical Engineering*                     | ○ | ○ | ○      | ○      | Metallurgical Engineering   | Korean or English     | Seunghak |
|                             | Applied Bioscience*                            | ○ | ○ | ○      | ○      | Plant Biotechnology, Applied Biological Science, Food Biotechnology | Korean or English     | Seunghak |
| Inter-disciplinary Programs | Science of Art                                 | ○ | ○ | ×      | ×      | Science of Art  | Korean                | Seunghak |
|                             | Enterprise Policy                              | ○ | ○ | ×      | ○      | Policy Science  | Korean                | Bumin    |
|                             | Sports Medicine                                | ○ | × | ×      | ×      | Sports Medicine   | Korean                | Seunghak |
|                             | ICT Integrated Ocean Smart Cities Engineering* | ○ | ○ | ○      | ×      | ICT Integrated Ocean Smart Cities Engineering                       | Korean or English     | Seunghak |

## B. English Track

The English Track Program offers courses conducted in English. Thus, applicants who apply for this program must provide results of an English language proficiency examination as part of their application.

※ Departments in the College of Natural Science and the College of Engineering whose medium of instruction is "Korean or English" may offer some(or all) courses in English. So the applicants need to contact the department directly to check for the availability of courses in English.(Please refer to "Korean Track")

| Section                       | Department                                    | M | D | Typ e1 | Typ e2 | Major  | Medium of Instruction | Location |
|-------------------------------|---|---|---|--------|--------|--|-----------------------|----------|
| Liberal Arts & Social Science | English Language & Literature                 | ○ | ○ | ×      | ×      | Linguistics, Literature, Education   | English               | Seunghak |
|                               | Tourism Management                            | ○ | ○ | ×      | ×      | Tourism Management   | English               | Bumin    |
| Natural Sciences              | Mathematics                                   | ○ | ○ | ×      | ×      | Analysis, Algebra, Geometry and Topology, Applied Mathematics and Statistics                               | English               | Seunghak |
|                               | Chemistry                                     | ○ | ○ | ○      | ○      | Physical chemistry, Organic and biochemistry, Inorganic and analytical chemistry                           | English               | Seunghak |
|                               | Fashion and Textiles                          | ○ | ○ | ○      | ×      | Fashion and Textiles   | English               | Seunghak |
| Engineering                   | Civil Engineering                             | ○ | ○ | ×      | ○      | Structural and Soil Engineering, Water Supply and Sewer Engineering, Surveying and Construction Management | English               | Seunghak |
|                               | Chemistry Engineering                         | ○ | ○ | ○      | ○      | Chemistry Engineering  | English               | Seunghak |
|                               | Electronic Engineering                        | ○ | ○ | ○      | ○      | Electronic Engineering   | English               | Seunghak |
| Inter-disciplinary Programs   | ICT Integrated Ocean Smart Cities Engineering | ○ | ○ | ○      | ×      | ICT Integrated Ocean Smart Cities Engineering  | English               | Seunghak |



## VI. Required Documents

(M= Master's program, D= Doctoral program, C = Combined Master's and Doctorate programs)

| Documents   | M | C | D | Remark  | Type of Submission | Attachment |
|---|---|---|---|---|--------------------|------------|
| Application Foam  | ○ | ○ | ○ | Print out the form after completing online application (www.studyinkorea.go.kr)   | Original           |            |
| Personal Statement  | ○ | ○ | ○ | Written in Korean or English and must be signed   | Original           | 1※         |
| Study plan  | ○ | ○ | ○ | Written in Korean or English  | Original           | 2※         |
| A Copy of Photo(3cm×4cm)  | ○ | ○ | ○ | Attach one photo into the application form  | Original           |            |
| A Copy of Passport  | ○ | ○ | ○ | Applicant's   | Copy               |            |
| (Expected) Bachelor's degree diploma  | ○ | ○ | ○ | Refer to the important note 'D'   | Verification       |            |
| (Expected) Master's degree diploma  | X | X | ○ |   | Verification       |            |
| Official academic transcript from undergraduate institution                       | ○ | ○ | ○ | Refer to the important note 'E'   | Notarization       |            |
| Master's degree transcript  | X | △ | ○ |   | Notarization       |            |
| Agreement form for school register verification                                   | ○ | ○ | ○ | Written by the applicant  | Original           | 3※         |
| Evidential document for language proficiency test                                 | ○ | ○ | ○ | Refer to III. Eligibility<br>C. Language Requirements   | Original           |            |
| Certificate of verification of the relationship between the parents and applicant | ○ | ○ | ○ | Documents verifying foreign nationality of applicant and his/her parents and relationship between applicant and his/her parents         | Notarization       |            |
| Copy of identification card for both parents and applicant                        | ○ | ○ | ○ | Copy of passport(If applicable)   | Copy               |            |
| A Copy of Alien Registration Card   | △ | △ | △ | Back & Front copy(Holders)  | Copy               |            |
| Bank statement  | ○ | ○ | ○ | Bank Statement of the applicant or his/her guardian with minimum deposit of USD 18,000 or equivalent                                    | Original           |            |
| Certificate of Financial Support  | ○ | ○ | ○ | Financial verification by guarantor   | Original           | 4※         |
| Recommendation letter   | △ | ○ | △ | For combined program "type 2" applicants and applicants to the department of Tourism Management   | Original           | No form    |
| Certificate of Current Enrollment   | X | △ | X | For combined program "type 2" applicants  | Original           |            |
| List of research output with evidence   | △ | △ | △ | If available  | Copy               | 5※         |
| Approval form   | △ | △ | △ | Applicable to:<br>- Natural Science or Engineering major applicants<br>- Doctoral Program applicants applying for different departments | Original           | 6※         |
| Checklist   | ○ | ○ | ○ |   | Original           | 7※         |

※ Download each forms at <https://global.donga.ac.kr>

**【Note on the required documents】**

- A. All submitted documents can not be returned. So if it is hard to re-issue, do not submit a copy of the original but submit a notarization or verification of the original.
- B. A personal statement should be written in Korean or English. If it is found to be false or to be written by others, the application will be disqualified.
- C. All submitting documents must be in Korean or English. Documents in any other languages must have a notarized translation attached. The confirmation by the translator must be attached.

**D. Regarding certificate of graduation(expected) and completion(expected)**

<Graduate of Non-Chinese institution>

- ① Members to the Apostille Convention : Submit Apostille Certification
- ② Non - Members to the Apostille Convention : Submit Verification by the Korean Consulate(in the country where corresponding schools are located)

<Graduate of Chinese institution>

- 1) Submit Versification Report of China Academic Degrees and Graduate Education Development Center([www.cdgd.edu.cn](http://www.cdgd.edu.cn))
- 2) Notarization of Degree and Certificate of Graduation

- ※ Once application documents are submitted, they cannot be returned, so please prepare extra documents for visa application.
- ※ A prospective graduate who has submitted expected graduation certificate at the time of application must submit the official certificate of degree and graduation with the apostille or verification before the date of entrance. If you fail to submit it, your admission will be canceled.(Those who cannot submit the documents by the deadline due to an inevitable circumstance must contact the Office of International Affairs in advance to seek for an approval)
- ※ We require a consent letter allowing Dong-A University to conduct educational verifications of the applicant. If an applicant dose not cooperate with educational verification or Dong-A University does not receive any verification, the admission can be cancelled even after a successful admission.

**E. Regarding Transcript**

- ※ Official academic transcript from graduated institution should be original if it is issued in Korean or English. If not, it should be translated and notarized in Korean or English.
- ※ Percentile of academic scores or GPA with full scale must be shown on the transcript(If not shown on the transcript, applicant should submit an official letter including those information from the graduated institution)
- ※ If it is not available to receive an official letter from the graduated institution, original transcripts with converted scores from WES(World Education Services, <http://www.wes.org>) will be accepted for C.G.P.A. calculation.
- ※ Official transcript from previously attended university will be required for transfer students

## F. Financial Supporting Documents

- ※ Applicant residing in Korea should submit a Korean bank statement.
- ※ Scholars need to submit a scholarship certificate
- ※ When the financial sponsor submits the document, submit financial guarantor's income and employment certificate together. Applicant can be asked for additional documents depending on his/her nationality.

G. The name and date of birth on the application form has to be identical with the ones on the passport.

H. Additional documents may be requested as necessary. The amount and types of documents deemed necessary for application procedure may be increased or decreased according to the decision of office of international affairs.

I. Place of submission : Office of International Affairs, Dong-A University  
(Onsite submission or via post)

| Korean                                   | English  |
|--|--|
| 우) 49236 부산광역시 서구 구덕로 225<br>동아대학교 국제교류처 | (49236) 225 Gudeok-ro seo-gu, Busan, Korea<br>Office of International Affairs, Dong-A University |

## J. **Deadline : December, 2nd(Wed) 2020, 16:00**

- Submitted application documents will not be returned.
  - Application will be in hold for those whose language proficiency test results will be out after the application submission period. Final admission decision will be made when after receiving above mentioned documents by December, 28th(Mon) 2020.
  - Applicants who need to apply for a new visa must complete to submit all documents before the notification of admission
  - Applicant must check arrival of the documents at the website of the Office of International Affairs.
- K. Applicants need to prepare documents individually for new visa application or change of visa apart from the admission documents.

## **VII. Important Notes**

- A. Students should read this guideline carefully and follow the procedure made by Dong-A University. When students do not comply with university's prescribed process and rules, or required documents are not completely submitted, the students will be disqualified. The applicant is responsible for disadvantages (cancellation of application, revoke of admission, etc) as a result of missing document, error or omissions, or any uncompleted entry procedures. Details on the evaluation and admission decisions will not be released.
- B. The application can not be cancelled after having submitted the application fee and documents and it is impossible to receive refund of application fee
- C. An applicant should decide department carefully as it is not allowed to change department or major after admission. S/he must re-apply for admission if s/he wants to change his/her department.
- D. Failure to submit whole or part of required documents can result in the cancellation of admission without interview even though the applicant completes online application and pay for application fee.
- E. If an admitted applicant fails to complete tuition payment during designated period, admission will be revoked.
- F. If a student is accepted to two or more universities, he or she must select one university for registration. Simultaneous registration at more than one university may result in revocation of admission to Dong-A University.
- G. Even if a student is eligible for application, there is a possibility for Dong-A university not to select him/her to be a successful candidate in case Dong-A University decides s/he does not meet the standard to study in the university.
- H. Important notifications regarding the admission process will be posted on the website of office of international affairs . For emergency contacts(including interview), please provide mobile phone numbers and E-mail address as well as phone number correctly so that the office of international affairs can contact the applicant during admissions period. The applicant is responsible for disadvantages as a result of incorrect contacts or being out of contact.
- I. This guideline is written in Korean and translated in other languages. In case of any conflict over the interpretation or application of this guideline, the Korean version of this guideline shall prevail over any translation thereof.
- J. In the following cases, we will cancel your acceptance or admission even after enrollment. Your admission will be revoked, your academic records will be removed and the paid tuition will not be refunded. Also, if our university or another university cancels your admission or registration due to the those reasons, you will not be able to apply to our university for three years from the date of cancellation. The applicant may have civil and criminal liability in those case.
  - If you interrupted fair student selection by applying for the admission fraudulently such as a proxy interview or supporting others to do so.

- Before, during and after the admission procedures, if there is any problem with the documents' authenticity, eligibility, exam cheating and etc.
  - K. Matters not specified here will be decided under the policy of Dong-A University
  - L If you cannot get a proper visa to study before the beginning of the semester, we may cancel your admission at our university.
  - M New students cannot file a leave of absence before or during their first semester.
- ※ Dong-A University has a right and responsibility on the international graduate admission and is not responsible for any other information from the agency or any 3rd party

## VIII. Notification of Admission

Announcement of successful applicants will be made

- on **December 30th(Wed) 2020 at 14:00(scheduled)**
- at the website of the Office of International Affairs (<http://global.donga.ac.kr>)

## IX. Application Fee and Tuition

### A. Application Fee

- 1) Period of payment : November 12th(Thu) ~ December 2nd 2020(Wed) 16:00 (Scheduled)
  - 2) Amount
    - Master's program: 50,000 KRW or USD 50
    - Doctoral program and Combined MA and Doctorate programs : 60,000 KRW or USD 60
  - 3) How to pay your tuition payment : Pay at the application site (VISA card, etc.)
- ※ Application will be considered submitted when application payment is made. Therefore, please contact the office of international affairs if there is a problem to check whether the application is submitted or not due to the international monetary transfer and other reasons.
- ※ If you don't pay your application fee, your application will be revoked.
- ※ Application can not be canceled after application document submission and application fee is not refundable. We do not refund the application fee paid excessively.

### B. Tuition

- 1) Period of payment : From January 6th(Wed), 2021 to January 7th(Thu), 2021 16:00 (Scheduled)
- 2) How to pay your tuition payment : It will be noticed when final announcement comes out
  - ※ Payment via virtual account can only be made during the business hours of the bank(09:00 ~ 16:00)
  - ※ Wire transfer from abroad to the virtual account is not possible. Please contact to the Office of International Affairs for applicant who send his/her tuition from overseas when notification of admission is announced.

### 3) Amount

(Unit: KRW)

| Programs                              | Section                              | Admission Fee | Tuition   | Total     |
|---------------------------------------|--------------------------------------|---------------|-----------|-----------|
| Master's programs                     | Liberal Arts & Social Science        | 692,000       | 3,773,000 | 4,465,000 |
|                                       | Natural Science& Physical education  | 692,000       | 4,477,000 | 5,169,000 |
|                                       | Engineering, Music& Fine Arts        | 692,000       | 5,022,000 | 5,714,000 |
|                                       | Medicine                             | 692,000       | 6,299,000 | 6,991,000 |
| Doctoral programs                     | Liberal Arts& Social Science         | 692,000       | 3,919,000 | 4,611,000 |
|                                       | Natural Science& Physical education  | 692,000       | 4,709,000 | 5,401,000 |
|                                       | Engineering, Music & Fine Arts       | 692,000       | 5,291,000 | 5,983,000 |
|                                       | Medicine                             | 692,000       | 6,615,000 | 7,307,000 |
| Combined Master's & Doctoral Programs | Liberal Arts & Social Science        | 692,000       | 3,846,000 | 4,538,000 |
|                                       | Natural Science & Physical education | 692,000       | 4,592,000 | 5,284,000 |
|                                       | Engineering, Music & Fine Arts       | 692,000       | 5,156,000 | 5,848,000 |
|                                       | Medicine                             | 692,000       | 6,457,000 | 7,149,000 |

- ※ The above table shows the fees for Spring 2020 enrollees and it may be changed when the applicants pay for the tuition
- ※ Admission fee for "Combined Master's & Doctoral Programs Type 2" is exempted (not for Type 1)
- ※ Tuition for International Law affairs of Cooperative programs and Science of Art of Interdisciplinary programs : refer to the tuition of Liberal Arts & Social Science Section
- ※ Tuition for Chemical Engineering of Cooperative programs: refer to the tuition of Engineering, Music & Fine Arts
- ※ Tuition for Applied Bioscience of Cooperative programs and Sports Medicine of Interdisciplinary programs: refer to the tuition for Natural Science & Physical education Section

## X. Scholarship

### A. International Student Scholarship(Language proficiency scholarship)

| Type   | Scholarship    | Requirement  |
|--------|----------------|--|
| Type B | 70% of tuition | <ul style="list-style-type: none"> <li>TOPIK level 5 or above(Korean track)</li> <li>Applicant with TOEFL PBT 560, iBT 83, CEFR C1, TEPS 700, NEW TEPS 385, IELTS 6.5 or above (English track or departments in the College of Natural Science and the College of Engineering whose medium of instruction is "Korean or English")</li> </ul> |
| Type C | 50% of tuition | <ul style="list-style-type: none"> <li>TOPIK level 4 (Korean track)</li> <li>Applicant with TOEFL PBT 530, iBT 71, CEFR B2, TEPS 600, NEW TEPS 327, IELTS 5.5 or above (English track or departments in the College of Natural Science and the College of Engineering whose medium of instruction is "Korean or English")</li> </ul>         |
| Type D | 25% of tuition | <ul style="list-style-type: none"> <li>TOPIK level 3 (Korean track)</li> <li>Those who are not applicable for scholarship Type B or Type C and recommended by department (Only for those who are applying for Natural Science, Engineering, Arts or Sports)</li> </ul>   |

- ※ Scholarship will be awarded to the international students who maintain GPA over 85/100 each semester during his/her full-time registration
- ※ If students submit higher grade in language scores after entering the university, a higher scholarship will be awarded from the next semester after submitting the new language score
- ※ Applicant who has completed his/her secondary or higher education(undergraduate) in the countries where their mother tongue language(Republic of South Africa, New Zealand, United States of America, Ireland, United Kingdom, Canada, Australia) is English and will be interviewed to determine their scholarship.

### B. Other on-campus scholarships

| Type                    | Scholarship        | Requirements  |   |
|-------------------------|--------------------|---|---|
| Brain Korea Scholarship | Certain Amount     | Full time graduate student who meets certain criteria from the department which runs BK program   | Scholarship recipients are selected by each department if necessary |
| LA Scholarship          | KRW 300,000 /Month | Full time graduate students who participate in the projects with the professor in the department from the college of natural science or college of engineering                  |   |
| TA Scholarship          | 25~50% of tuition  | A graduate student who assists a professor  |   |
| Working Scholarship     | 50% of tuition     | Students who are permitted to work on campus  |   |
| Need Based Scholarship  | 10~50% of tuition  | Students with academic excellence and a financial need - the number of grantees will be determined depending on the number of students and vacancies (From the second semester) |   |

- ※ Students are allowed to receive other on-campus scholarships with international students scholarship but the total of all scholarships cannot exceed the total amount of tuition
- ※ Details of scholarships are subject to change

## XI. Additional Information

### A. Accommodation

#### 1) Dormitory of University

- Facility: Bed, Desk, Chair, Closet and so on
- Cost: Approx. USD 1,300 for 6 months(Meals are not included)

#### 2) Off Campus accommodation(Rental)

- You can find share house information through real estate agencies in Korea. The cost of rental accommodation varies greatly depending on the type of accommodation you choose.

- ※ Please be aware that due to our housing application numbers registered students' housing is not guaranteed but every effort is made to assign students to the accommodation.
- ※ Students who cancel the dormitory application after paying for the dormitory fee will be charged a cancellation fee even if they do not live in the dormitory. Cancellation fee varies according to the time of application for cancellation, so please contact us separately.
- ※ Students can be assigned to the other campuses depending on dormitory situation.
- ※ Fees are for Fall 2020 intake and may be changed for Spring 2021 intake  
(It could be changed when the applicants pay for the dormitory fee)

### B. Insurance

- It is compulsory for all international students to subscribe to insurance in preparation of unexpected diseases, injuries and death during the overseas study period.
- **From March 2021, all foreign residents(including degree students) who are staying six months or longer in Korea are required to enroll in National Health Insurance. (Average amount per month is around 60,000 KRW)**
- Detailed information about the insurance will be delivered individually to the successful candidates

### C. Information on Issuance of Certificate of Admission and Visa application

- Visa application details will be informed after final notification is announced.
- Applicants should apply for a student visa in their home country by themselves
- Extension of visa for the students in Korea will be done all at the same time by the Office of Graduate School after the completion of Korean Language Program. Students should submit their documentation for visa change by 10<sup>th</sup> February(Wed) 2021(Expected) to the Office of Graduate School. If the applicant cannot complete document submission for change of visa, s/he needs to proceed it by her/himself.
- Applicant can not leave Korea while s/he is applying for a visa change, so make sure that s/he can leave Korea after completing visa change.
- When the course is changed, the change of visa must be completed before the start



of the semester even if there is a remaining visa period on the alien registration card. If the disadvantage occurs due to not following this, it is on your own responsibility.

**D. Student ID and Course registration**

- Notice on student ID and course registration will be announced on the website of office of international affairs and office of graduate school in August.
- Office of International Affairs: <http://global.donga.ac.kr>
- Office of Graduate School: <http://gra.donga.ac.kr>

## XII. Contact

### A. Office of International Affairs

- 1) Tell : +82-51-200-6444, Fax : +82-51-200-6445  
E-Mail : [contact@donga.ac.kr](mailto:contact@donga.ac.kr)
- 2) Website : <http://global.donga.ac.kr>
- 3) Address: (49236) Office of International Affairs, 225 Gudeok-ro seo-gu, Busan, Korea

### B. Department Office

| No. | Department                                    | Website   | Contacts       | Campus   |
|-----|---|---|----------------|----------|
| 1   | Korean Language & Literature                  | <a href="http://korean.donga.ac.kr">http://korean.donga.ac.kr</a>                                     | 82-51-200-7169 | Seunghak |
| 2   | English Language & Literature                 | <a href="http://a812.donga.ac.kr/sites/a812/index.do">http://a812.donga.ac.kr/sites/a812/index.do</a> | 82-51-200-7036 | Seunghak |
| 3   | Archaeology & Art History                     | <a href="http://gomisa.donga.ac.kr">http://gomisa.donga.ac.kr</a>                                     | 82-51-200-7151 | Seunghak |
| 4   | Education                                     | <a href="http://ed.donga.ac.kr/ed/11209/subview.do">http://ed.donga.ac.kr/ed/11209/subview.do</a>     | 82-51-200-7074 | Seunghak |
| 5   | Economics                                     | <a href="http://decon.donga.ac.kr">http://decon.donga.ac.kr</a>                                       | 82-51-200-8615 | Bumin    |
| 6   | Media Communication                           | <a href="http://comm.donga.ac.kr/">http://comm.donga.ac.kr/</a>                                       | 82-51-200-8653 | Bumin    |
| 7   | Business Administration                       | <a href="http://biz.donga.ac.kr/biz/2970/subview.do">http://biz.donga.ac.kr/biz/2970/subview.do</a>   | 82-51-200-7450 | Bumin    |
| 8   | International Trade                           | <a href="http://trade.donga.ac.kr">http://trade.donga.ac.kr</a>                                       | 82-51-200-7436 | Bumin    |
| 9   | Accounting                                    | <a href="http://biz.donga.ac.kr/biz/2970/subview.do">http://biz.donga.ac.kr/biz/2970/subview.do</a>   | 82-51-200-7450 | Bumin    |
| 10  | Tourism Management                            | <a href="http://gra.donga.ac.kr/gra/5579/subview.do">http://gra.donga.ac.kr/gra/5579/subview.do</a>   | 82-51-200-7490 | Bumin    |
| 11  | Management Information System                 | <a href="http://mis.donga.ac.kr">http://mis.donga.ac.kr</a>   | 82-51-200-7474 | Bumin    |
| 12  | Mathematics                                   | <a href="http://math.donga.ac.kr">http://math.donga.ac.kr</a>   | 82-51-200-7206 | Seunghak |
| 13  | Chemistry                                     | <a href="http://chem.donga.ac.kr">http://chem.donga.ac.kr</a>   | 82-51-200-7240 | Seunghak |
| 14  | Food Science and Nutrition                    | <a href="http://gra.donga.ac.kr/gra/5587/subview.do">http://gra.donga.ac.kr/gra/5587/subview.do</a>   | 82-51-200-7514 | Seunghak |
| 15  | Fashion and Textile                           | <a href="http://dauf.donga.ac.kr">http://dauf.donga.ac.kr</a>   | 82-51-200-7328 | Seunghak |
| 16  | Food Biotechnology                            | <a href="http://fbitech.donga.ac.kr">http://fbitech.donga.ac.kr</a>                                   | 82-51-200-7596 | Seunghak |
| 17  | Applied Bioscience                            | <a href="http://gra.donga.ac.kr/gra/5591/subview.do">http://gra.donga.ac.kr/gra/5591/subview.do</a>   | 82-51-200-7590 | Seunghak |
| 18  | Health Science                                | <a href="http://gra.donga.ac.kr/gra/5593/subview.do">http://gra.donga.ac.kr/gra/5593/subview.do</a>   | 82-51-200-7514 | Seunghak |
| 19  | Translational Biomedical Sciences             | <a href="http://gra.donga.ac.kr/gra/5635/subview.do">http://gra.donga.ac.kr/gra/5635/subview.do</a>   | 82-51-240-2925 | Gudeok   |
| 20  | Architectural Design                          | <a href="http://arch.donga.ac.kr/sites/arch/index.do">http://arch.donga.ac.kr/sites/arch/index.do</a> | 82-51-200-7618 | Seunghak |
| 21  | Civil Engineering                             | <a href="http://civil.donga.ac.kr">http://civil.donga.ac.kr</a>                                       | 82-51-200-7620 | Seunghak |
| 22  | Mechanical Engineering                        | <a href="http://mech.donga.ac.kr/">http://mech.donga.ac.kr/</a>                                       | 82-51-200-7659 | Seunghak |
| 23  | Chemical Engineering                          | <a href="http://dache.donga.ac.kr">http://dache.donga.ac.kr</a>                                       | 82-51-200-7717 | Seunghak |
| 24  | Electrical Engineering                        | <a href="http://electrical.donga.ac.kr/">http://electrical.donga.ac.kr/</a>                           | 82-51-200-7732 | Seunghak |
| 25  | Environmental Engineering                     | <a href="http://envu.donga.ac.kr/">http://envu.donga.ac.kr/</a>                                       | 82-51-200-7674 | Seunghak |
| 26  | Metallurgical Engineering                     | <a href="http://gra.donga.ac.kr/gra/5603/subview.do">http://gra.donga.ac.kr/gra/5603/subview.do</a>   | 82-51-200-7747 | Seunghak |
| 27  | Electronic Engineering                        | <a href="http://ee.donga.ac.kr/">http://ee.donga.ac.kr/</a>   | 82-51-200-7730 | Seunghak |
| 28  | Landscape Architecture                        | <a href="http://la.donga.ac.kr">http://la.donga.ac.kr</a>   | 82-51-200-7571 | Seunghak |
| 29  | Urban Planning                                | <a href="http://urban.donga.ac.kr">http://urban.donga.ac.kr</a>                                       | 82-51-200-7662 | Seunghak |
| 30  | Naval Architecture and offshore engineering   | <a href="http://naofe.donga.ac.kr">http://naofe.donga.ac.kr</a>                                       | 82-51-200-7787 | Seunghak |
| 31  | Physical Education                            | <a href="http://pe.donga.ac.kr">http://pe.donga.ac.kr</a>   | 82-51-200-7851 | Seunghak |
| 32  | Taekwondo                                     | <a href="http://taekwondo.donga.ac.kr">http://taekwondo.donga.ac.kr</a>                               | 82-51-200-7856 | Seunghak |
| 33  | Fine Arts                                     | <a href="http://gra.donga.ac.kr/gra/5611/subview.do">http://gra.donga.ac.kr/gra/5611/subview.do</a>   | 82-51-200-1740 | Seunghak |
| 34  | Music   | <a href="http://music.donga.ac.kr/">http://music.donga.ac.kr/</a>                                     | 82-51-200-1758 | Seunghak |
| 35  | Plastic Design                                | <a href="http://gra.donga.ac.kr/gra/5613/subview.do">http://gra.donga.ac.kr/gra/5613/subview.do</a>   | 82-51-200-7980 | Seunghak |
| 36  | Medicine                                      | <a href="http://gra.donga.ac.kr/gra/5635/subview.do">http://gra.donga.ac.kr/gra/5635/subview.do</a>   | 82-51-240-2925 | Gudeok   |
| 37  | International Law                             | <a href="http://gra.donga.ac.kr/gra/5614/subview.do">http://gra.donga.ac.kr/gra/5614/subview.do</a>   | 82-51-200-8558 | Bumin    |
| 38  | Science of Art                                | <a href="http://gra.donga.ac.kr/gra/5624/subview.do">http://gra.donga.ac.kr/gra/5624/subview.do</a>   | 82-51-200-1740 | Seunghak |
| 39  | Enterprise Policy                             | <a href="http://gra.donga.ac.kr/gra/5628/subview.do">http://gra.donga.ac.kr/gra/5628/subview.do</a>   | 82-51-200-8753 | Bumin    |
| 40  | Sports Medicine                               | <a href="http://sportsmed.donga.ac.kr">http://sportsmed.donga.ac.kr</a>                               | 82-51-200-7851 | Seunghak |
| 41  | ICT Integrated Ocean Smart Cities Engineering | <a href="http://archi.donga.ac.kr">http://archi.donga.ac.kr</a>                                       | 82-51-200-7606 | Seunghak |

### C. Academic Advisor(Natural Science and Engineering)

※ Applicants who apply to the department in the College of Natural Science and the College of Engineering must have permission from the department prior to application.

| No. | Department                                  | Name of Advisor | E-mail               | Phone          | Location |
|-----|---|-----------------|----------------------|----------------|----------|
| 1   | Mathematics                                 | Joung-Hahn Yoon | jhyoon87@dau.ac.kr   | 82-51-200-7209 | Seunghak |
| 2   | Chemistry                                   | Myeongkee Park  | bikeplay@dau.ac.kr   | 82-51-200-7245 | Seunghak |
| 3   | Food Science and Nutrition                  | Eunju Yoon      | ejyoon@dau.ac.kr     | 82-51-200-7325 | Seunghak |
| 4   | Fashion and Textiles                        | Sunhee Lee      | shlee014@dau.ac.kr   | 82-51-200-7329 | Seunghak |
| 5   | Food Biotechnology                          | Kwon-Il Seo     | kseo@dau.ac.kr       | 82-51-200-7565 | Seunghak |
| 6   | Applied Bioscience                          | Kyung-tae Kim   | kimgt@dau.ac.kr      | 82-51-200-7519 | Seunghak |
| 7   | Health Science                              | Oh Yeon Kim     | oykim@dau.ac.kr      | 82-51-200-7326 | Seunghak |
| 8   | Translational Biomedical Sciences           | Jinho Yun       | youj@dau.ac.kr       | 82-51-240-2919 | Gudeok   |
| 9   | Architectural Design                        | Tae Cheol Kim   | valentin@dau.ac.kr   | 82-51-200-7618 | Seunghak |
| 10  | Civil Engineering                           | Jae-ho Choi     | jaehochoi@dau.ac.kr  | 82-51-200-7623 | Seunghak |
| 11  | Mechanical Engineering                      | Jeong ho Kang   | kangjh@dau.ac.kr     | 82-51-200-7637 | Seunghak |
| 12  | Chemical Engineering                        | Heon Sang Lee   | heolee@dau.ac.kr     | 82-51-200-7724 | Seunghak |
| 13  | Electrical Engineering                      | Suho Lee        | leesuh@dau.ac.kr     | 82-51-200-7741 | Seunghak |
| 14  | Environmental Engineering                   | Young-ik Choi   | youngik@dau.ac.kr    | 82-51-200-7675 | Seunghak |
| 15  | Metallurgical Engineering                   | Young Jo Kang   | youngjok@dau.ac.kr   | 82-51-200-7758 | Seunghak |
| 16  | Electronic Engineering                      | Chang-wan Kim   | cwkim@dau.ac.kr      | 82-51-200-7715 | Seunghak |
| 17  | Landscape Architecture                      | Geon-seok Yang  | ydrystone@dau.ac.kr  | 82-51-200-7577 | Seunghak |
| 18  | Urban Planning                              | Gap-sik Yoon    | ksyun@dau.ac.kr      | 82-51-200-7666 | Seunghak |
| 19  | Naval Architecture and offshore engineering | Young-il Park   | parkyi1973@dau.ac.kr | 82-51-200-7786 | Seunghak |
| 20  | Medicine                                    | Do Young Kang   | dykang@dau.ac.kr     | 82-51-240-2829 | Gudeok   |

#### ▣ Matters on Collection and Use of Personal Information ▣

※ We collect, use and handle personal information in order to more conveniently provide the services for works of applications

- Name, Alien Registration No., E-mail Address, Address, Telephone Number, Academic Information, And so on.

※ Personal data of the students of the University will be used for all purposes relating to admission process, academic affairs, scholarship award, statics and important notices from the university. Once a record or data has reached its designated retention period date, all data or records are expected to be deleted upon expiration. However, sometimes it would be required to anonymise the data in accordance with the Dong-A University requirements or to archive records for a further period.

# XIII. Campus Map

## ■ Seunghak Campus



- |   |   |  |
|---|---|--|
| <b>S01</b> Head Office & College of Humanities(A) | <b>S08</b> Faculty Hall (W)                             | <b>S15</b> Hanlim Dormitory(Seunghak 1 Building)     |
| <b>S02</b> Student Center(Q)                      | <b>S09</b> College of Natural Resource and Life Science | <b>S16</b> ROTC(Reserve Officer's Training Corps) DE |
| <b>S03</b> College of Engineering(1) (P1)         | <b>S10</b> Hanlim Library (B)                           | <b>S17</b> College of Arts and Sports(2)             |
| <b>S04</b> College of Engineering(2) (P2)         | <b>S11</b> College of Natural Sciences (E)              | <b>S18</b> College of Arts Practice                  |
| <b>S05</b> College of Engineering(3) (P3)         | <b>S12</b> College of Engineering(4) (P4)               | <b>S19</b> Hanlim Dormitory(Seunghak 2 Building)     |
| <b>S06</b> College of Engineering(5) (RS)         | <b>S13</b> Business Incubator Center                    | <b>S31</b> Security Office                           |
| <b>S07</b> College of Arts and Sports(1)          | <b>S14</b> Industry-Academy Research Center (SM)        | <b>★</b> Entrance                                    |

■ **Bumin Campus**



- |  |                                 |                                       |
|--|---------------------------------|---------------------------------------|
| <b>B01</b> Museum  | <b>B02</b> College of Law       | <b>B03</b> Life Long Education Center |
| <b>B04</b> College of Social Science & Business Administration | <b>B05</b> International Center | <b>B31</b> Security Office            |
| Dormitory  | Entrance                        |                                       |

■ **Gudeok Campus**



- |  |                                   |   |
|--|-----------------------------------|---|
| <b>G01</b> Seokdang Memorial                     | <b>G02</b> College of Medicine(1) | <b>G03</b> College of Medicine(2)       |
| <b>G04</b> College of Medicine(3)                | <b>G05</b> Gudeok Lecture Hall    | <b>G11</b> (Previously) College of Arts |
| <b>G12</b> (Previously) College of Arts Practice | Dong-A University Hospital        | Cardio-cerebrovascular Center           |
| Dong-A University Hospital (New)                 | Entrance                          |   |

[Form 1]

## 자기소개서(Personal Statement)

|  |                       |
|--|-----------------------|
| 성명(Name) :   | 지원학과(부)(Department) : |
| ※ 반드시 본인이 직접 한국어 또는 영어로 작성하여야 합니다.<br>※ Personal Statement must be done by the applicant<br>※ Please use Korean or English only<br>※ Applicant must sign on the form |                       |
| 1. 성장 및 교육과정(Personal/Education background)  |                       |
| 2. 지원동기(Purpose of application)  |                       |
| 이름 Name :  | (서명) (signature)      |

[Form 2]

## 수학계획서(Study Plan)

|                  |  |
|------------------|--|
| 학과<br>Department |  |
| 전공<br>Major      |  |
| 이름<br>Name       |  |

- 학력 및 경력사항, 수학 목적 및 계획, 졸업 이후의 계획에 대해 간단하게 서술하십시오
- Write a brief statement describing your previous academic and professional experience.
- State briefly your purpose in studying in this graduate program.
- Describe your plans for the graduate study(at Dong-A) and your career plans.

\* 필요한 경우 추가 용지를 사용하고 이 페이지에 첨부 If necessary, use additional sheets of paper and attach to this page.

[Form 3]

**Dong-A University**

**Office of International Affairs**

(49236) Office of International Affairs, Dong-A University, 225 Gudeok-ro seo-gu, Busan,

TEL : (82+51)200-6444 FAX : (82+51)200-6445

E-mail : contact@donga.ac.kr

**학력조회 동의서(Letter of Consent)**

담당자님께,

To whom it may concern,

본인은 대한민국, 부산에 위치한 동아대학교의 **2021학년도 전기** 입학 을 지원하며 동아대학교 가 공식적으로 본인의 전적학교에 본인의 재학여부와 성적을 조회하는 것에 동의합니다.

I have applied to Dong-A University in Busan, Korea, for **Spring 2021** and agreed to allow Dong-A University to officially request my enrollment and academic records from previously attended educational institutes.

이와 관련하여, 동아대학교에서 본인의 재학여부와 성적을 확인하고자 할 때, 당신의 협조를 요청드립니다.

In this regard, I would like to request your full assistance when Dong-A contacts you regarding verification of enrollment and transcripts.

이름(Name):

일자(연도/월/일자) Date (yyyy/mm/dd):

서명(Signature):

**학생정보(Student Information)**

\*대학명(Name of university):

\*입학일자(Date of admission):

\*졸업일자(Date of graduation):

\*이름(Name):

\*학번(Student ID Number):

\*생년월일(Date of Birth):



[Form 4]



**Dong-A University**  
Office of International Affairs

(49236) Office of International Affairs, Dong-A University, 225 Gudeok-ro seo-gu, Busan, Korea

TEL : (82+51)200-6444 FAX : (82+51)200-6445

E-mail : contact@donga.ac.kr

## 재정보증확인서(Certificate of Financial Support)

1. 지원자 인적사항(Applicant Information)

|                            |                     |                    |  |
|----------------------------|---------------------|--------------------|--|
| 지원자 이름(Name)               |                     | 지원학과(Department)   |  |
| 지원유형<br>(Application Type) | (MA, PhD, Combined) | 여권번호(Passport no.) |  |
| 서명(Signature)              |                     |                    |  |

2. 보증인 인적사항(Guarantor Information)

|                  |  |   |  |
|------------------|--|---|--|
| 성명(Name)         |  | 지원자와의 관계<br>(Relationship with the applicant) |  |
| 직장(Occupation)   |  | 직위(Position)                                  |  |
| 연락처(Contact no.) |  | 이메일(E-mail)                                   |  |
| 주소(Address)      |  |   |  |

재정보증인(Guarantor) \_\_\_\_\_ 은 동아대학교 지원자(Applicant) \_\_\_\_\_ 학생이 동아대학교에서 수학하는 동안에 소요되는 경비(학비, 생활비 등)의 일체에 대하여 모든 재정적 책임을 질 것을 보증합니다.

On behalf of the above applicant to Dong-A University, I(Guarantor) will guarantee that I will support all expenses(tuition, living expenses, etc) during the entire study period

2020. . .

이름(재정보증인)Name(Guarantor) :

(서명)(signature)

[Form 5]

## 연구실적(Research Experience)

| 학과<br>Department |                         |                          |                   |               |
|------------------|-------------------------|--------------------------|-------------------|---------------|
| 전공<br>Major      |                         |                          |                   |               |
| 이름<br>Name       |                         |                          |                   |               |
| 제목<br>Title      | 출판물명<br>Name of Journal | 출판연도<br>Publication Year | 연구원<br>Researcher | 비고<br>Remarks |
|                  |                         |                          |                   |               |

## 지원승인서(Approval Form)

※ 이공계 지원자는 반드시 학과의 사전 허가를 받은 경우 지원 가능

(Applicants who apply to the department in the College of Natural Science and the College of Engineering must have permission from the department prior to application. )

### 1. 지원자 인적사항(Applicant Information)

|                   |   |                         |  |
|-------------------|---|-------------------------|--|
| 지원자<br>이름(Name)   |   | 생년월일<br>(Date of Birth) |  |
| 지원과정<br>(Program) | (MA, Doctorate,<br>Combined MA and Doctorate) | 지원학과<br>(Department)    |  |
| 서명(Signature)     |   |                         |  |

### 2. 승인사항(Approval Details)

상기자는 \_\_\_\_\_ 대학교 ( \_\_\_\_\_ 대학원 ) \_\_\_\_\_ 학과에서  
(학사, 석사) 학위를 받은 자로서, 본 대학교 대학원(석사, 박사)과정 \_\_\_\_\_  
학과에 지원하는 것을 허가합니다.

The above person is a graduate of the \_\_\_\_\_ university (Graduate  
School of the \_\_\_\_\_ University) in the department of  
\_\_\_\_\_ and has got (BA, MA). The applicant is granted permission to  
apply to the department of \_\_\_\_\_ in graduate school (master's,  
doctoral) of Dong-A university.

2020. . .

이름(책임교수, 지도교수) Name(Dean, Advisor) :

(서명)(signature)

[Form 7]

# 지원자 제출서류 체크리스트 (Check List for Application Documents)

접수기관 (Institute of Application) : Dong-A University

지원자(Name of Applicant: (given/first name) \_\_\_\_\_ (family/last name) \_\_\_\_\_

(\*Please tick (√) in the appropriate box)

| Application Documents |  | Submission (Y/N) |    |
|-----------------------|--|------------------|----|
| No.                   | Check List   | Yes              | No |
| 1                     | 지원서(A completed application form) www.studyinkorea.go.kr   |                  |    |
| 2                     | 자기소개서(Personal Statement) – 양식 1(Form 1)   |                  |    |
| 3                     | 연구계획서 (Study Plan) – 양식 2(Form 2)  |                  |    |
| 4                     | 사진 1장 (1 Photos) - 배경 흰색 1 photos(Background colour must be white)   |                  |    |
| 5                     | 여권사본(A Copy of Passport)   |                  |    |
| 6                     | 학사 학위(예정)증명서(아포스티유 또는 학위인증) 및 졸업장 사본<br>(Expected) Bachelor's degree diploma(Apostille or Verification by the Korean consulate)<br>중국 학교 졸업자는 교육부 인증(Graduate of Chinese institution: Submit Versification Report) |                  |    |
| 7                     | 석사 학위(예정)증명서(아포스티유 또는 학위인증) 및 졸업장 사본<br>(Expected) Master's degree diploma(Apostille or Verification by the Korean consulate)<br>중국 학교 졸업자는 교육부 인증(Graduate of Chinese institution: Submit Versification Report)   |                  |    |
| 8                     | 대학 전 학년 성적증명서(번역 및 공증)<br>Official academic transcript from undergraduate institution (translated and notarized)   |                  |    |
| 9                     | 석사과정 전 학년 성적증명서(박사 과정 및 통합과정 유형2 지원자만 제출)<br>Master's degree transcript (For combined program "type 2" and Doctoral applicants)  |                  |    |
| 10                    | 학적조회동의서(Agreement form for school register verification) -양식 3(Form 3)   |                  |    |
| 11                    | 어학능력 입증서류 Evidential document for English proficiency test   |                  |    |
| 12                    | 부모·학생 관계증명서(영문성명 기재) 외국정부 발행(원본 및 번역본)<br>Certificate of verification of the relationship between the parents and applicant<br>Issued by applicant's home country government                                       |                  |    |
| 13                    | 본인 및 부모의 신분증(국적 확인 가능한 신분증)<br>Copy of identification card for both parents and applicant<br>Documents verifying foreign nationality of applicant and his/her parents  |                  |    |
| 14                    | 외국인등록증 사본(외국인등록증은 앞/뒷면으로 복사하여 제출-소지자에 한함)<br>A Copy of Alien Registration Card (Back & Front copy-Holders only))   |                  |    |
| 15                    | 은행잔고증명서(18,000 USD 이상) Bank Statement (balance of over 18,000 USD)   |                  |    |
| 16                    | 재정보증확인서(Certificate of Financial Support) - 양식 4(Form 4)   |                  |    |
| 17                    | 추천서(석박사 통합과정 2 지원자 및 관광경영학과 지원자) (No Form)<br>Recommendation Letter(Only for Combined program "type 2" applicants and applicants to the department of tourism management)  |                  |    |
| 18                    | 재학증명서 (통합과정은 유형2 지원자만 제출) – 양식 5<br>Certificate of Current Enrollment(For combined program "type 2" applicants) Form 5   |                  |    |
| 19                    | 연구실적목록 및 실적물 List of research output with evidence (If applicable)   |                  |    |
| 20                    | 지원승인서(이공계 또는 하위과정 전공이 상이한 자만 제출) – 양식6(Form 6)<br>Approval Form(Department in college of Natural Science and Engineering)  |                  |    |

※ Download each forms at <https://global.donga.ac.kr>